**metrOONN**

# AGENDA

- ➤ **OVERVIEW OF METROONN**

- ➤ **OUR TEAM**

- ➤ **OUR ARCHIVING OFFERING FOR SIBL**

- ➤ **OUR RMS SOLUTION**

- ➤ **OUR EDMS SOLUTION**

- ➤ **OUR BANKING SOLUTION**

- ➤ **LETS CONNECT ….**

# ABOUT COMPANY

➢ **Metroonn Limited is your trusted Information Technology partner and the leading provider of IT & ITES Solutions and Services in Bangladesh. Our solutions and services are offered in three key areas: Technology, Consultancy, and Outsourcing.**

➢ **Our Solution includes Enterprise Document Management, Physical Record Management, Digital Banking & Fintech Solutions, and custom software development.**

➢ **Our Services includes Physical Document Archiving, Workflow Automation, Collaboration tools, Cyber Security, Consultancy etc.**

# OTHER BUSINESS UNIT

**Blueberry Auto is an Importer & supplier of Vehicles from abroad to different corporate houses and organizations in country.**

**Blueberry Corporation has long presence in market as Importer and Trader of different items including automobiles and others.**

**DBH Services works for providing entire Technologies for Green Projects in country including Clay Brick and Expanded Clay.**

**Finance Care is a consulting house for supporting & serving particularly the financial and banking matters to different segments of both financial market as well as business community.**

# OUR OFFERING

➢ **We offer 360 Digital Transformation services that enable clients to utilize technology in order to revolutionize the Document Management operations, enhance business productivity, and foster innovation.**

➢ **We have proven track record in delivering high-quality solutions and services to MNCs, earned recognition in the area of ECM and Financial Solutions domain. Our Consultancy teams accumulated experience is more than 20 years in average into Technology & IT Services.**

➢ **We are committed to build long-term partnerships, achieve overall performance improvement and operational excellence, and offer ongoing support to help our clients achieve their objectives and drive growth.**

# OUR MANAGEMENT TEAM

ASM Hasanul Kabir (Dolon), The Founder of Metroonn Limited, the person who dreamt to establish this House for Pioneering the Future, aiming to contribute Digital Transformation and to revolutionize various industries such as healthcare, finance, and education in association with his running mates those are highly regarded in this arena.

In Metroonn, he has been associated with responsibility for the overall working and is instrumental in making strategic decisions for the Company. He has nearly 26 years of experience in Banking, Financial Consultancy, Healthcare, Automobile Business and providing Technologies for Green Projects. He was educated at University of Dhaka (BSS, 1996 and MBA, 2007).

# OUR
# EXECUTIVE TEAM



Major General Abul Kashem Muhammad Ibrahim (retd), is the Chairman of Metroonn Limited, has 34 years of distinguished service with Bangladesh Army. He held various Command and Staff positions at different levels including Army Head Quarters.



Syed Rezaulla Hashmi is the Managing Director of Metroonn Limited. With an impressive 26-year track record in the Telecommunication, BPO, MFS, and ITES industry, his expertise is unparalleled. Prior to his role at Metroonn, he co-founded and served as CEO of Orogenic Imaging Solution, where he skillfully oversaw the digitization of over 150 million documents. His leadership and project management skills have truly made a mark in the industry.

# OUR
# BUSINESS TEAM



Engineer Mohammad Ashiqur Rahman is the Chief Technology Advisor for Metroonn Limited with 21+ years IT industry experience. He is an ex-IBM and ex-Huawei employee, worked globally for many years in the Telecom BSS/OSS domain. He is main Consultant for eDMS transformation of Banglalink by roll out of Documentum and ENADOC and migrate into ArcMate eDMS with 100M+ documents.

# OUR OPERATION TEAM

## eDMS SOLUTION

- **ASHRAF UL ALAM, CONSULTANT**
- **ALAA MOUSSA, PROJECT MANAGER**
- **MOUHANAD SOUKKAR, IMPLEMENTATION ENGINEER**
- **ARUN KUTTAN, IMPLEMENTATION ENGINEER**
- **SOUMIK AICH, EDMS SUPPORT**

## DOCUMENT SCANNING & BACKLOG

- **S M HANNAN, OPERATION MANAGER**
- **MD RAJEBUL ISLAM (JONY), EXECUTIVE**

## IT & SUPPORT

- **AL-AMIN, SENIOR SYSTEM ENGINEER**
- **ABUL KALAM, SENIOR SOFTWARE ENGINEER**
- **ABDUL HAMID RANA, SOFTWARE ENGINEER**
- **MAMUN HOSSAIN, JUNIOR SOFTWARE ENGINEER**

## ARCHIVING & RECORD MANAGEMENT

- **MD. HASANUZZAMAN, OFFICER**
- **NAZMUN NAHAR, OFFICER**
- **AYASHA NASRIN SUMI, OFFICER**

## PHYSICAL WAREHOUSE MANAGEMENT

- **MD. AYATHULLAH KHAN, OPERATION MANAGER**
- **MD RUBEL ISLAM, STORE MANAGER**
- **MD MONARUL HOQUE**

## FLEET MANAGEMENT

- **MD ARAFAT HOSSAIN SAJJAD**
- **MD.JAHIDUL ISLAM (BAPPY)**
- **MD. ANARUL ISLAM**

# OUR CUSTOMERS



- **Scanning Services**
- **Vetting Services**
- **Data entry**
- **NID verification for eKYC**
- **Physical Archiving**



- **ArcMate ECM Solution**

# OUR PREVIOUS EXPERIENCES

| Customer | Description |
|---|---|
| নগদ | Provided the services like Scanning, Vetting, data entry, eKYC verification through NID, Activation, Reporting and Physical Documents Archiving |
| tap | Provided the services like Scanning, Vetting, data entry, eKYC verification through NID, Activation, Reporting and Physical Documents Archiving |
| banglalink | - It was a nationwide project where we had to setup 12 hubs across the country to collect physical SAF documents, scanned, made data entry, NID verification, and physical warehousing centrally.<br>- Banglalink had a special project that required the backlog data entry of 250 million fields. The project was completed within 6 months with the help of over 300 operators. This project was the biggest backlog data management project in Bangladesh. |
| robi airtel | It was a nationwide project where we had to setup 3 hubs across the country to collect physical SAF documents, scanned, made data entry, NID verification, and physical warehousing centrally. |
| (telenor/gp logo) | Historical Backlog SAF scanning, data entry, verification of SAF documents centrally. |

# OUR
# ARCHIVING OFFER FOR ORGANIZTION

- ✓ **Physical Records Management/Archival Services**
- ✓ **Document Scanning & Indexing Service**
- ✓ **Physical Record Management System (WMS) Solution**
- ✓ **Document Management Solution**
- ✓ **Banking & Fintech Solution**
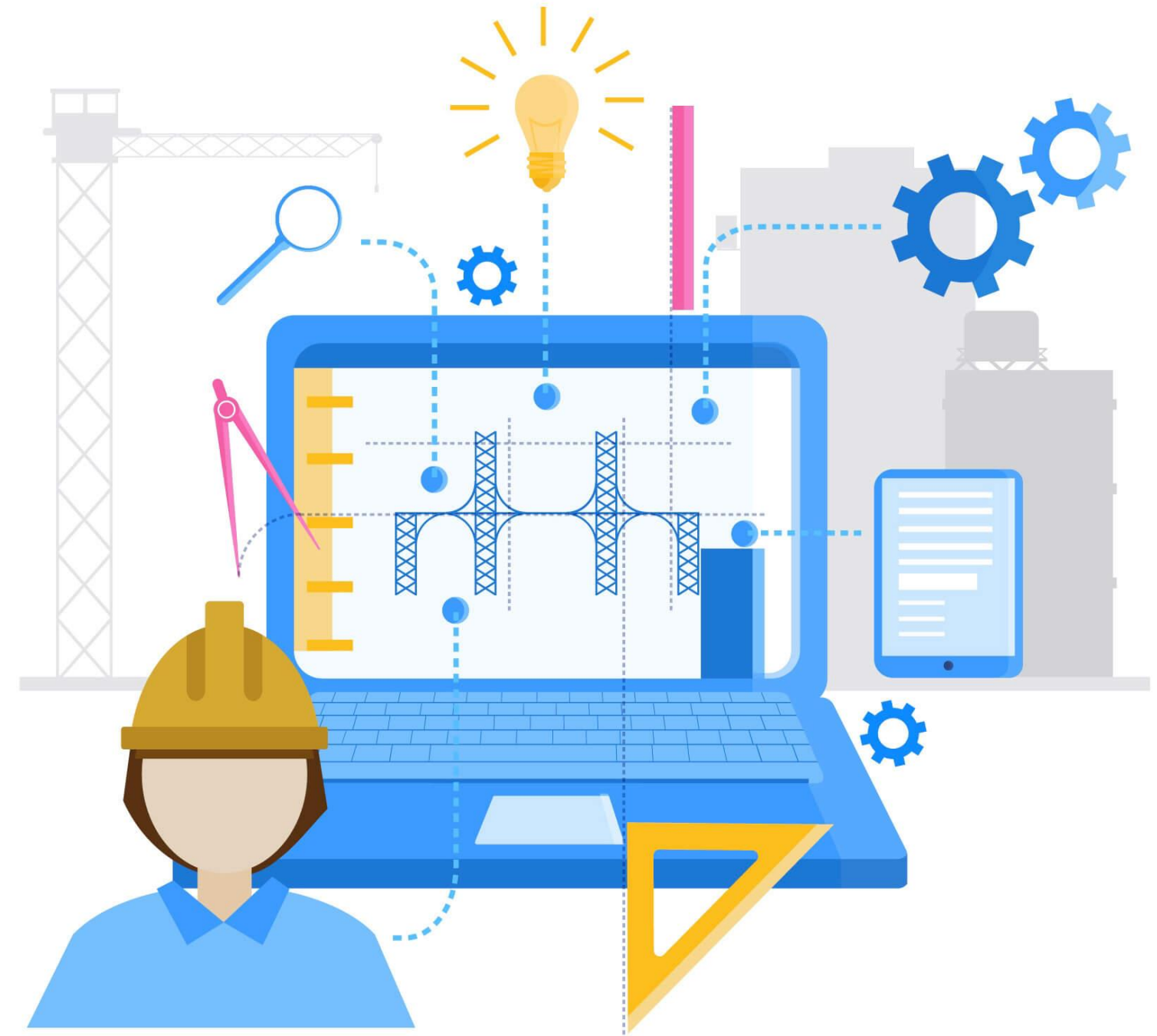
# PHYSICAL ARCHIVING - WAREHOSUE

Metroonn has built a brand new stand alone building, fully compliant and secured, that is customizable to fulfill the need for any organization. The main benefit for the organizations is, it can be used dedicatedly to organize all your documents storage from scratch with ultimate peace of mind.

| | |
|---|---|
| Location | Vulta, Gausia, Narayanganj, Dhaka. More value-added services and goods are the focus of its construction, which aims to provide superior, international-standard archiving facilities. |
| Storage Area | Unique access, storage space, and dedication to each client. |
| Storage Method | Kept on a specially designed racking system, with each item having a customized database and catalog. Cartridges and tapes can be kept in metal storage boxes with unique security seals. |
| Storage Security | Maximum protection is in place at the storage area, where a security guard and an officer are on duty around-the-clock. |
| Humidity Control | Dehumidifiers and airflow systems are used to regulate humidity. Health, safety, and the environment are closely monitored and routinely audited. |
| Flood Prevention | The storage facility is located on the fifth level of the structure, which is situated outside of a flood-prone location. |

# PHYSICAL ARCHIVING - WAREHOSUE

| | |
|---|---|
| **Building Security** | **Guards on duty around the clock. Intrusion detection and security protection system installed, Only authorized staff are issued security key cards, which are required to access the storage facility.** |
| **Lighting** | **The local building code-compliant lighting system is developed and maintained to provide enough illumination.** |
| **Fire Prevention** | **CCTV camera, dual-zone smoke and heat detector installed. The central monitoring system is linked to the detecting master alarm. Twice a year, there is a fire drill rehearsals.** |
| **Media Storage (Future)** | **We have plan to build a media/tape storage area in future with temperature is consistently controlled by air conditioning, between 70°F and 80°F as separate installation outside the warehouse.** |
| **Safety sing & Markings** | **Every area has the proper labels, signs, and markers that are properly labelled with warning signs in compliance with the regulations.** |
| **Yard Surface** | **Every yard's placement and surface adhere to construction requirements and municipal standards to support weight. Compacted gravel, asphalt, or other appropriate road base material are used to form the surface.** |

# OUR
# WAREHOSE – STRUCTURE

# OUR WAREHOSE — FACILITIES



Fire Alarm Switch

Fire Extinguisher (Manual)

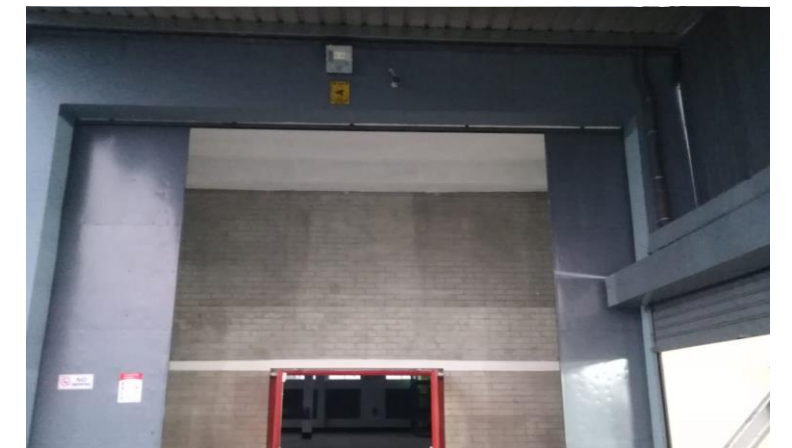Fire Extinguisher (Auto)

Emergency Fire Exit Door
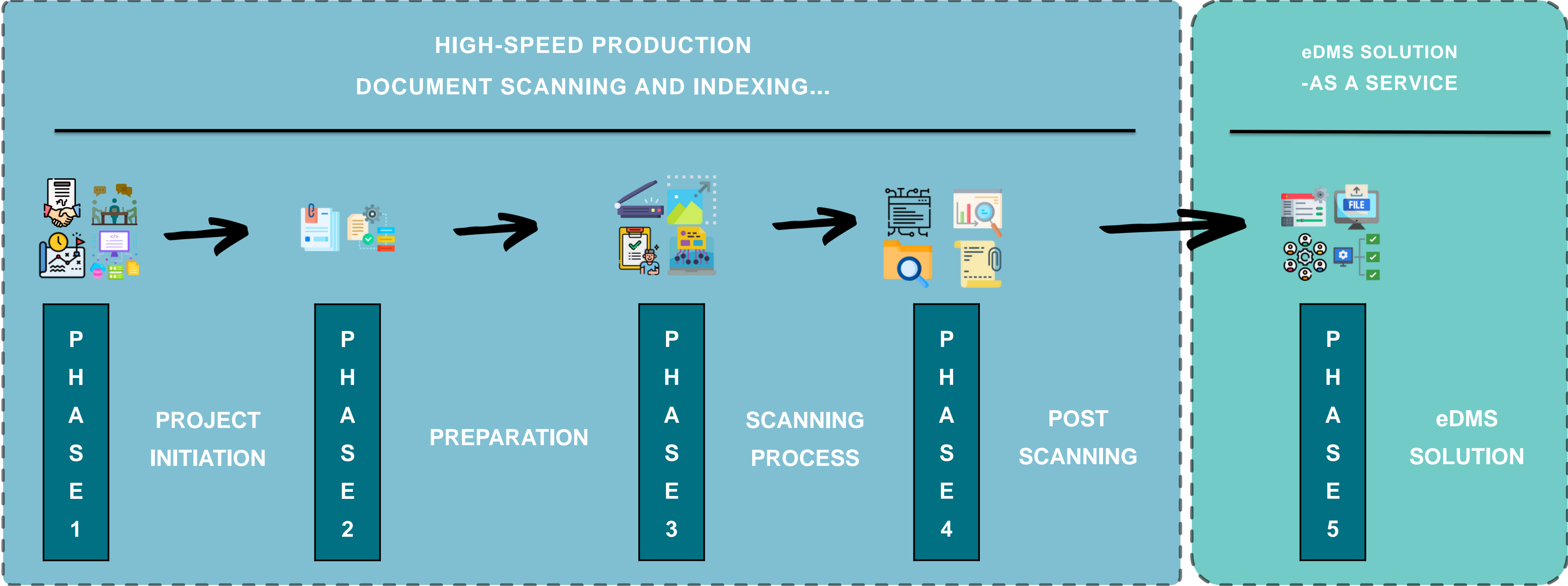
Fire Equipment And Tools

Instruction Boards

Fire Exit Door

Multi Layer Secured Entrance

# OUR DOCUMENT SCANNING AND INDEXING

HIGH-SPEED PRODUCTION

DOCUMENT SCANNING AND INDEXING...

eDMS SOLUTION
-AS A SERVICE

PHASE 1 — PROJECT INITIATION

PHASE 2 — PREPARATION

PHASE 3 — SCANNING PROCESS

PHASE 4 — POST SCANNING

PHASE 5 — eDMS SOLUTION

# OUR DOCUMENT DIGITIZATION PROCESS

**01**

## SAFE COLLECTION

Collection of physical documents from their respective pick up points is a crucial task as loads of documents are hard to manage and also some documents may also be in a state where documents can get prone to tampering. Maintaining the safe collection of these documents is must for any document digitization company.

**02**

## APPROPRIATE SCANNING

After the delivery of documents, the major challenging and essential task is to pipe line the process of scanning of physical documents. Scanning is the major process that decides the quality of processed document and is up to date with the latest and best machines as well as accurate OCR systems.

**03**

## DOCUMENT CONVERSION

Conversion of the processed documents is the next step of our Document digitization solutions. We create the image with updated scanning and OCR algorithm going forward processed images need to be converted to client required formats like .word, .png, .pdf. Converted data is then processed further more for proper tagging and indexing for easy management.

**04**

## CAREFUL TAGGING AND INDEXING

Now comes the point where you are in some what middle of the process of custom document digitization service, everything needs to be taken with Caution. A proper tagging of physical documents is done prior of scanning and after digitization. Afterwards, these two documents are matched up and processed for Indexing for easy maintenance.

**05**

## STORAGE SOLUTIONS

We offer a variety in our solutions ranging from just Document digitization services to a fully management system that includes storing of data to safe warehouses, custom build software for 24/7 accessibility of data for high end experience.

**06**

## CUSTOM SOFTWARE

We offer custom software solutions for our clients. Custom software helps to maintain and manage a proper account and data base of the digitized documents. So, if you are looking out for a solution that can help you to safely manage the documents including processes like data base, quick retrieval etc. then this custom solution is way to go for your needs.

# OUR
# RECORD MANAGENT SOLUTION



✓In house developed record management system
✓Maintains accurate box locations
✓File-level data management and search
✓Find the client box quickly with a quick search
✓An accurate billing system
✓Various levels of remote access are available.
✓The barcode feature is enabled
✓An enterprise-level security framework
✓Web interface with a lightweight design
✓A fast and precise query support system
✓Ensures audit trails are maintained
✓Visual user interface with Dashboard

# OUR
# eDMS SOLUTION

**NVSSoft**®

NVSSoft is at the intersection between Enterprise Content Management (ECM) and Digital Transformation, helping enterprises succeed by gaining complete control over their information.

NVSSoft is a privately-owned company founded in 2003 and headquartered in Dubai, UAE, with regional offices in the GCC region and a network of partners and resellers all around the world.

**1000+** Clients

**4** Industry Solutions

**125** Employees

**4** Branches

**15** Partners

**3** Core Products

## ArcMate Enterprise

Enterprise Content Management (ECM) Solution powered by a Service Oriented Architecture. Available in Enterprise and Data Center editions.

## ArcMate Capture

Distributed Document Capturing Solution designed to handle billions of documents in backfile conversion or ongoing scanning.

## ArcMate EZIFlow

Business Process Automation Solution designed for document- centric workflows and powered by endless integration possibilities.

# OUR
# BANKING AND FINTECH SOLUTION

**egabi**
SOLUTIONS

## Digital Fintech Solutions For Higher Financial Altitude

Our primary focus has been the delivery of true value-add solutions and services to the Banking sector in particular and the Financial industry in general.
We have a diversified portfolio enabling financial institutions of varying sizes and complexity across the MENA region to drive their business operations effectively and efficiently

**24+**
YEARS EXPERIENCE

**400+**
PROJECTS

**100+**
Customers

**24+**
Countries

**BANKPLUS** V.5
e-PLUS FAMILY

**Incore** banking solution that is designed and built with the latest technologies.

**CHEQUEPLUS** V.2
e-PLUS FAMILY

A complete solution for managing, processing, clearing, and reconciling cheques.

**DIGITALPLUS**
e-PLUS FAMILY

Digitalization of all banking operations to substitute the bank's physical presence.

**CONSUMERPLUS**
e-PLUS FAMILY

Comprehensive end-to-end solution that automates the front end / Back end processes of retail trade financing.

**MORTGAGEPLUS**
e-PLUS FAMILY

An integrated mortgage solution simulating all business processes and workflows.

**MICROFINANCEPLUS**
e-PLUS FAMILY

An integrated software solution for banks and micro-financing institutions of all sizes.

Big data

Profitability Solutions

Asset and Liability Management

IFRS9

Basel Regulations

Infrastructure Services

DWH & MIS Reports

Fund Transfer Pricing

Data Science & AI - Models

Robust Business Intelligence

# LET'S CONNECT WITH US!

**metroonn**

**Corporate Office:**
Plot 121, Road 21
Mohakhali DOHS, Dhaka 1206

**Warehouse:**
Shawghat, Madrasa Road,
Bhulta, Gaushia, Rupganj, Narayanganj

**L**: +880 2224 415453 | **M**: +8801610002888 | **E**: info@metroonn.com | **W**: www.metroonn.com